School Year: 20____ - 20____
New forms must be completed every year.

Permission to Administer Over-the-Counter Medication
Haysville Public Schools
Health Service Department

Student Name: ______________________________ **Date of Birth:** ____________________ **Grade:** _______

Board Policy:

OVER-THE-COUNTER (OTC) MEDICATION WILL BE GIVEN AT SCHOOL ONLY UPON WRITTEN REQUEST FROM THE LAWFUL GUARDIAN. THIS WRITTEN REQUESTS IS REQUIRED BEFORE ADMINISTRATION OF MEDICATION IS INITIATED.

OTC medications must be provided by the guardian in the original container and will be given per label instructions unless otherwise indicated by a physician. Additionally, the student must have taken the OTC medication previously without adverse reaction. OTC medications that will require a physician order include oral homeopathic/herbal medications and aspirin. These medications must be stored in a locked cabinet in the health room.

OTC Treatment Permission: Please mark (x) by each OTC you approve of for use for your child.

Topical:
____ Antibiotic cream for minor cuts/scrapes
____Hydrocortisone Cream for itching/eczema/dermatitis
____Calamine for minor rashes/bug bites/poison ivy
____Sunscreen
____Lotion or Vitamin E for dry skin
____Eye drops for dryness
____Other: ___________________________________

Oral:
____Acetaminophen (Tylenol) for minor headaches/aches/pain
____Ibuprofen (Advil, Motrin) for minor headaches/aches/pain
____Antacids (Tums or equivalent) for indigestion
____Antihistamine for allergy symptoms or allergic reaction
____Cough drops or ____Cough syrup
____Excedrin for headaches
____Other: ____

Child has taken the above medication(s) previously without an adverse reaction: Yes ☐ No ☐

I relieve Haysville USD 261 of any responsibility for the consequences of administering the requested OTC medication and acknowledge that the school incurs no liability for damage, injury, or death resulting directly or indirectly from the administration of the requested OTC medication.

____ ______________________________
Parent/Guardian Signature Date

Parent/Guardian Name: ____

Phone: ____

Comments/Special Instructions from parent: ____

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