

# USD 261 Fine Arts Fair Guidelines for Elementary Teachers

Please begin assembling your collection of artwork for the District Fine Arts Fair. The art fair will be held on Thursday, March 29<sup>th</sup>, 6:00 to 8:00 pm and Friday, March 30<sup>th</sup>, from 9:00 am to 8:00pm. Set up will begin on Thursday morning at 8:00 in the morning. Please follow the guidelines below so that we may have another successful show this year.

1. One piece of artwork per student.
2. Labels for artwork are located in DocuShare. Please print as many as you need.
2. Fill out all the information on the entry form and securely attach it to the front of each piece submitted.
3. Make sure the label that is attached to the front of the large envelope is filled out completely with the appropriate information. If you use more than one envelope, please state so. If the 2D work doesn't fit into the envelope, please do not submit it. If you submit 3D work, make sure that you have labeled each box you use with the appropriate label.
4. All artwork needs to be to the High School Gym by Wednesday, March 28. *If it is not there by that time, there is no guarantee that it will be hung.* Interscholar mail will pick up the full envelopes from your elementary office and then return them to you after the show. If you choose to deliver the work yourself, bring it to the High School Office. Please do not deliver the work before March 22 because of the lack of storage space.
5. Please restrict the size of the 2D artwork to what will fit in the envelope.
6. All 2D will be hung using masking tape. If this will not work for the artwork you have submitted, please include the hanging supplies and instructions.
7. We ask that each school send a teacher, para, or parent volunteer to help hang the show on Thursday and to take down the work and return it to the envelopes after 8pm on Friday.

## Creative Teacher Award

**Once again, we will be giving the Creative Teacher Award to one teacher per school. The award is given to teachers who demonstrate creativity through the variety and uniqueness of the artwork submitted for display. This means that coloring pages and cookie cutter type projects are strongly discouraged. There are many inexpensive project instructions online.**